

**MASSENA TOWN BOARD**

**AGENDA**

**(Note: Agenda is subject to change)**

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Regular Meeting      Town Board, Town of Massena  
Date/Time:          Wednesday, March 15, 2023 @ 5:30 PM  
Location:            Massena Town Hall, 60 Main Street

- I. Call to Order
- II. Pledge of Allegiance
- III. Public Hearing:
- IV. Announcements/Notifications
  - Supervisor Bellor will announce the retirement of Debra Fuehring from the Massena Library, effective May 31, 2023.
- V. Presentations/Discussions
  - Ben Dixon Exec. Director with the Saint Lawrence County Chamber of Commerce will give a presentation on the final steps of process for integration with SLC Chamber.
- VI. Standard Agenda Items
  - .... Approval of Minutes (February 15, 2023 & February 27, 2023).....
  - .... Resolutions:
  - .... Authorizing the Town Board to approve the new Fixed Asset Policy.....
  - .... Authorizing the Town Board to approve the Town of Massena Whistleblower Policy.....
  - .... Authorizing the Town Board to approve the Engineering and Technical Services Agreement for Sewer Collection System Improvements with Tisdell Associates for Highland Road.....
  - .... Authorizing the Town Board to approve WCT (Wilhelm, Chatelle & Towne) Surveyors for Topographic Survey for the Highland for the Highland Road Sewer Project.....
  - .... Authorizing the Town Board to approve sending Deputy Town Clerk Sean Lynch to the NYSTCA Annual Training April 23-26 at the downtown Marriott in Syracuse NY. The cost is \$810.00 and includes all meals. The town would cover the mileage.....
  - .... Authorizing the Town Supervisor to sign the Worry-Free Service Contract with NCC for the years 2023,2024, & 2025. Effective March 1<sup>st</sup>, 2023.....
  - .... Authorizing the Town Supervisor to sign the Central Office Monitoring Contract with NCC for the years 2023, 2024 & 2025. Effective March 1<sup>st</sup>, 2023.....
  - .... Authorizing the Town Supervisor to sign the Standard Fire Inspection Contract with NCC for the years 2023, 2024, & 2025. Effective March 1<sup>st</sup>, 2023.....
  - .... Authorizing the Town Board to approve The Siemen’s Advantage Services Agreement.....
  - .... Authorizing the Town Board to pass a Local Law that will give Firefighters and Ambulance personnel a 10% Tax Exemption on their homes.....
  - .... Authorizing the Town Supervisor to sign the Home Rule Form for State Legislation, 53094/A5140.....
  - .... Authorizing the Town Board to approve advertising for a new Director for the Massena Public Library.....
  - .... Authorizing the Town Board to approve advertising for a new Full Time Library Assistant for the Massena Public Library.....
  - .... Authorizing the Town Board to approve the 2021 Agreed Upon Procedures (AUP) for the Justice Court, Massena Public Library and Massena International Airport and that the Board acknowledges that the required examination was conducted by Bowers & Company CPA’s PLLC.....
  - .... Authorizing the Town Board to approve the sale of Surplus Property.....
  - .... Authorizing the Town Board to accept the Amendment to the Engineering Agreement for the remaining services on the Water District Project.....
  - .... Transfers and Amendments.....to Be Provided by Brenda Mossow
  - .... Warrants..... to Be Provided by Brenda Mossow
  - .... Financial Reports.....to Be Provided by Brenda Mossow
  - 1.... Revenue/Expense Report

2.... Year to Date Fund Summary

•.... Committee/Department Reports

- Town Highway
- Town Airport
- Joint Recreation
- Town Library
- Town Museum
- Town Planning/Zoning
- Massena Electric Dept.
- Town Ethics
- Chamber of Commerce
- Health Insurance
- Comprehensive Plan
- Jason Hendricks H3 Designs
- Don Meissner
- Linda McQuinn

▪ Old Business

VII. New Business

VIII. Next Regular Meeting (Wednesday, April 19, 2023 at 5:30 PM)

IX. Closing 15-Minute Public Comment Period

X. Closing Remarks

XI. Executive Session (If needed)

XII. Meeting Adjournment