

AGENDA
 ORGANIZATIONAL MEETING OF THE MASSENA TOWN BOARD
 JANUARY 3, 2023 @ 5:30 pm

1. Call to Order and Pledge of Allegiance
2. Officials to Take Oath of Office – Swearing in by Justice Eric Sharlow
 - a. Debra Willer- Councilmember
 - b. Francis Carvel- Councilmember
3. Public Hearing to extend the current Moratorium on Cryptocurrency Mining
4. Appointments by Supervisor
 - a. Deputy Supervisor
 - b. Bookkeeper/Secretary
 - c. Massena Electric Utility Board Chair
5. ..Appointing Eric Gustafson as Massena Town Attorney and Authorizing Supervisor to Execute a Retainer Agreement for Legal Services with the Town Attorney.....
6. Board Liaison and Committee Assignments:
 - a.... Library Liaisons..... Deb Willer, Adrian Taraska
 - b. ...Joint Recreation Liaisons.....Adrian Taraska, Francis Carvel
 - c.... Massena Electric Liaisons..... Deb Willer, Patrick Facteau
 - d. ...Museum/Culture Center Liaisons..... Francis Carvel, Adrian Taraska
 - e.... Chamber of Commerce Liaisons..... Sue Bellor, Patrick Facteau
 - f. ... Planning..... Patrick Facteau
 - g.... Zoning..... Francis Carvel
 - h. ... Highway Committee..... Patrick Facteau, Francis Carvel
 - i.... Airport Committee..... Deb Willer, Francis Carvel
 - j.... Audit Committee..... Jan-Feb/May-June/Sept-Oct. for Patrick & Deb
and March-April/July-Aug/Nov-Dec. for Adrian & Francis
 - k.... Personnel Committee..... Sue Bellor, Patrick Facteau
 - l.... NYPA..... Sue Bellor, Deb Willer
 - m. . Ethics Committee..... Sue Bellor
 - n. ... Fishing/Tourism..... Adrian Taraska
 - o. ... Health Insurance..... Patrick Facteau, Francis Carvel
 - p. ... Comprehensive Plan..... Patrick Facteau
7. Establishing Schedule of Regular Town Board Meetings as the Third Wednesday of each Month at 5:30 PM (exc July, August and September meetings begin at 4:30 PM)

January 18, 2023	July 19, 2023
February 15, 2023	August 16, 2023
March 15, 2023	September 20, 2023
April 19, 2023	October 18, 2023
May 17, 2023	November 15, 2023
June 21, 2023	December 20, 2023

8. ..Renewing Town of Massena Investment Policy.....
9. ..Renewing Town of Massena Procurement Policy.....
10. Renewing Town of Massena Drug and Alcohol Testing Policy.....
11. Renewing Town of Massena Employment Discrimination and Harassment Policy.....
12. Designating the Town Supervisor as the Town’s Compliance Officer

13. Designating the **North Country This Week**, **Courier-Observer**, and **Watertown Daily Times** as the Town of Massena’s Official Newspapers for the publication of all local law notices and other matters required by law to be published
14. Designating Town of Massena Official Banks and Authorizing Signators on Town Accounts
15. **Contracts with Town of Massena**
 - a.... Hold Harmless Agreement with St. Lawrence County for Providing Services for the Town of Massena for the Year 2023.....
 - b. ... Employee Assistance Agreement with Reachout of St. Lawrence County, Inc. for a One-Year Term Beginning January 1, 2023 and ending December 31, 2023.....
 - c.... Shared Services Between NYSDOT and the Town of Massena.....
 - d. Authorizing Renewal of Contracts via Blanket Resolution
 - i.... Massena Meals on Wheels.....
 - ii.... Massena Senior Citizens.....
16. Appointments of Town Employees
 - a.... Deputy Town Clerk (Town Clerk Appointment)..... Sean Lynch
 - b. ... Deputy Registrar (Town Clerk Appointment)..... Sean Lynch
 - c.... Marriage Officer (exp 12/31/2023)..... Sean Lynch
 - d. ... Justice Court Clerk..... Christina Barber, Shannon MacCuaig
 - e.... Receiver of Taxes..... Taya Pryce
 - f. ... Deputy Receiver of Taxes..... Renelle Ryan
 - g.... Second Deputy Receiver of Taxes..... Brenda Mossow
 - h. ... Town Historian..... Josh Davis
 - i.... Town Archivist..... Linda McDonald
 - j.... Superintendent of Highways..... Dylan Casselman
 - k.... Superintendent of Maintenance / Buildings & Grounds..... Dylan Casselman
 - l.... Airport Manager..... Dylan Casselman
 - m. . Maintenance..... Austyn Allen
17. Establishing the Standard Workday for the Town of Massena for the Year 2023: 7.5 hours per day for Town Hall Employees; 8.0 hours per day for Airport and Highway Departments
18. Authorizing the Town Board to approve the Temporary Suspension of Annual Renewal Requirements for Senior Citizens and Persons with Disabilities/Limited Incomes Pursuant to §467 and §459-c of Real Property Tax Law.....
19. Authorizing the Town Board to extend the current Local Law Moratorium on Cryptocurrency mining through July 31, 2023.
20. Authorizing the Town Board to appoint Shannon MacCuaig to the position of Town Court Clerk, effective January 1, 2023.
21. Authorizing the Town Board to adopt the Fund Balance Policy
22. Authorizing the Town Board to approve the Lump Sum Consultant Agreement for the Airfield Marking Improvements (Airfield Pavement Rehab/Maintenance) in accordance with Federal Aviation Administration FAA AIP NO. 3-36-0054-_23 NYSDOT NO. 7902_.
23. Authorizing the Town Board toe approve the Lump Sum Consultant Agreement for the Design of the Rehabilitate Terminal Building Roof Project FAA AIP NO. 3-36-0054-_23, NYSDOT NO. 7902._
24. Announcement of Next Regular Board Meeting: January 18, 2023 at 5:30 PM, Town Hall.