

MINUTES
Organizational Meeting & Massena Town Board
Public Hearing

Date/Time: Tuesday, January 3, 2023 @ 5:30 PM

Location: Massena Town Hall

This meeting was Live Streamed on Zoom..

ATTENDANCE:

MEMBER	PRESENT	ABSENT
Supervisor Susan Bellor	X	
Board Member Francis Carvel	X	
Board Member Patrick Facteau	X	
Board Member Adrian Taraska	X	
Board Member Debra Willer	X	

ALSO PRESENT:

Jeannine B. Miller Town Clerk, Brenda Mossow Secretary/Bookkeeper, Dylan Casselman Airport and Highway Supervisor, Sean Lynch Deputy Town Clerk, Justice Eric Sharlow, Eric Gustafson Town Attorney, Austyn Allen, IT, Members of the Press, Members of the Public, Joe Savoca, Library Board, Weldon Bogardus, Planning Board

The meeting was called to order at 5:30 PM.

The Supervisor led the Pledge of Allegiance.

Officials to Take Their Oaths of Office. Sworn in by Justice Eric Sharlow

- Debra Willer Council Member
- Francis Carvel Council Member

Appointments by the Supervisor

- Massena Electric Utility Board Chair: James Shaw
- Bookkeeper/Secretary: Brenda Mossow
- Deputy Supervisor: Patrick Facteau

Public Hearing, To extend the current Moratorium on Cryptocurrency Mining;

Motion was made by Council Member Willer and Second by Council Member Facteau. Public Hearing was called at 5:31 and closed at 5:34, Motion to close made by Council Member Willer and second by Council Member Facteau.

Establishing Schedule of Regular Town Council Board Meetings as the Third Wednesday of each Month at 5:30 PM.

January 18, 2023	July 19, 2023
February 15, 2023	August 16, 2023
March 15, 2023	September 20, 2023
April 19, 2023	October 18, 2023
May 17, 2023	November 15, 2023
June 21, 2023	December 20, 2023

Board Liaison and Committee Assignments

- a.... Library Liaisons..... Deb Willer, Adrian Taraska
- b. ... Joint Recreation Liaisons..... Adrian Taraska, Francis Carvel
- c.... Massena Electric Liaisons..... Deb Willer, Patrick Facteau
- d. ... Museum/Culture Center Liaisons..... Francis Carvel, Adrian Taraska
- e.... Chamber of Commerce Liaisons..... Sue Bellor, Patrick Facteau
- f. ... Planning..... Patrick Facteau
- g.... Zoning..... Francis Carvel
- h. ... Highway Committee..... Patrick Facteau, Francis Carvel
- i.... Airport Committee..... Deb Willer, Francis Carvel
- j.... Audit Committee..... Jan-Feb/May-June/Sept-Oct. for Patrick & Deb
and March-April/July-Aug/Nov-Dec. for Adrian & Francis
- k.... Personnel Committee..... Sue Bellor, Patrick Facteau
- l.... NYPA..... Sue Bellor, Deb Willer
- m. . Ethics Committee..... Sue Bellor
- n. ... Fishing/Tourism..... Adrian Taraska
- o. ... Health Insurance..... Patrick Facteau, Francis Carvel
- p. ... Comprehensive Plan..... Patrick Facteau

Resolution 1 - 2023				
Renewing Town of Massena Investment Policy				
Motion by:	Facteau	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 2 - 2023				
Renewing Town of Massena Procurement Policy				
Motion by:	Facteau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 3 - 2023				
Renewing Town of Massena Drug and Alcohol Policy				
Motion by:	Willer	Vote:		
Second by:	Facteau	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 4 - 2023				
Renewing Town of Massena Employment Discrimination and Harassment Policy				
Motion by:	Facteau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 5 - 2023				
Designating the Town Supervisor as the Town’s Compliance Officer				
Motion by:	Willer	Vote:		
Second by:	Facteau	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 6 - 2023				
Designating the North Country This Week, Courier Observer, and Watertown Daily Time as the Town of Massena’s Official Newspapers for the publication of all local law notices and other matters required by law to be published.				
Motion by:	Willer	Vote:		
Second by:	Facteau	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution# 7 - 2023					
TOWN OF MASSENA: OFFICIAL BANKING AUTHORIZATION					
<p>WHEREAS, the Town of Massena Town Board, hereby authorizes the following as the official banks and official signatories for the general operations of the Town of Massena, excluding bank accounts required by law and/or personal liability for the Town Clerk and the Town Justices, and excluding the bank accounts of the Massena Electric Department:</p> <p>BANKING, OFFICIAL BANKS - The following banks are designated as the OFFICIAL BANKS for the Town of Massena and its appointed signators: (1) NBT BANK, 264 Main Street, Massena, NY 13662; (2) COMMUNITY BANK, 121 Main Street, Massena, NY 13662; and (3) MBIA CLASS</p> <p>SIGNATORS - The following individuals are designated as authorized signatories on the accounts for the official banks listed above. Each check requires two (2) signatures, one signature from the Town Supervisor and/or the Deputy Town Supervisor, and one signature from assigned accounting office personnel.</p> <p>Authorized Town Board: Town Supervisor: Susan Bellor (all transactions) Deputy Town Supervisor: Pat Facticeau (all transactions)</p> <p>Authorized Accounting Personnel: Brenda Mossow, Secretary to the Town Supervisor/Bookkeeper (all transactions) Taya Pryce, Receiver of Taxes (all transactions)</p> <p>NOW, THEREFORE, BE IT RESOLVED that this resolution is hereby effective immediately upon majority approval of the Town Board.</p>					
Motion by:	Facticeau	Vote:			
Second by:	Taraska	Aye	Nay	Abstain	Absent
	Susan Bellor	X			
	Francis Carvel	X			
	Patrick Facticeau	X			
	Adrian Taraska	X			
	Debra Willer	X			
Motion is Carried.					

Resolution 8 - 2023					
Hold Harmless Agreement with St. Lawrence County for Providing Services for the Town of Massena for the Year 2023					
Motion by:	Taraska	Vote:			
Second by:	Willer	Aye	Nay	Abstain	Absent
	Susan Bellor	X			
	Francis Carvel	X			
	Patrick Facticeau	X			
	Adrian Taraska	X			
	Debra Willer	X			
Motion is Carried.					

Resolution 9 - 2023				
Employee Assistance Agreement with Reachout of St. Lawrence County, Inc. for a One-year Term Beginning January 1, 2023 and ending December 31, 2023.				
Motion by:	Facteau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 10 - 2023				
Shared services between NYSDOT and The Town of Massena				
Motion by:	Willer	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 11 - 2023				
Renewal of Contract vis Blanket Resolution for Massena Meals on Wheels & Massena Senior Citizens				
Motion by:	Willer	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 12 - 2023					
Appointments of Town Employees					
a.... Deputy Town Clerk (Town Clerk Appointment).....	Sean Lynch				
b. .. Deputy Registrar (Town Clerk Appointment).....	Sean Lynch				
c.... Marriage Officer (exp 12/31/2023).....	Sean Lynch				
d. .. Justice Court Clerk.....	Christina Barber, Shannon MacCuaig				
e.... Receiver of Taxes.....	Taya Pryce				
f. ... Deputy Receiver of Taxes.....	Renelle Ryan				
g.... Second Deputy Receiver of Taxes.....	Brenda Mossow				
h. .. Town Historian.....	Josh Davis				
i.... Town Archivist.....	Linda McDonald				
j.... Superintendent of Highways.....	Dylan Casselman				
k.... Superintendent of Maintenance / Buildings & Grounds.....	Dylan Casselman				
l.... Airport Manager.....	Dylan Casselman				
m. Maintenance.....	Austyn Allen				
Motion by:	Facteau	Vote:			
Second by:	Willer	Aye	Nay	Abstain	Absent
	Susan Bellor	X			
	Francis Carvel	X			
	Patrick Facteau	X			
	Adrian Taraska	X			
	Debra Willer	X			
Motion is Carried.					

Resolution 13 - 2023					
Establishing the Standard Workday for the Town of Massena for the Year 2023: 7.5 hours per day for Town Hall Employees; 8.0 hours per day for Airport and Highway Departments					
Motion by:	Willer	Vote:			
Second by:	Facteau	Aye	Nay	Abstain	Absent
	Susan Bellor	X			
	Francis Carvel	X			
	Patrick Facteau	X			
	Adrian Taraska	X			
	Debra Willer	X			
Motion is Carried.					

Resolution 14 - 2023					
Approving the Town Board to approve the Temporary Suspension of Annual Renewal Requirements for Senior Citizens and Persons with Disabilities /Limited Incomes Pursuant to					
Motion by:	Willer	Vote:			
Second by:	Taraska	Aye	Nay	Abstain	Absent
	Susan Bellor	X			
	Francis Carvel	X			
	Patrick Facteau	X			
	Adrian Taraska	X			
	Debra Willer	X			
Motion is Carried.					

Resolution 15 - 2023				
Approval to extend the current Local Law Moratorium on Cryptocurrency Mining through July 31, 2023.				
Motion by:	Willer	Vote:		
Second by:	Facteau	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 16 - 2023				
Appointing Shannon MacCuaig to the position of Town Court Clerk, effective January 1, 2023.				
Motion by:	Willer	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 17 - 2023				
Approval to adopt the Fund Balance Policy				
Motion by:	Facteau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 18 - 2023				
Approving the Lump Sum Consultant Agreement for the Airfield Marking Improvements (Airfield Pavement Rehab/Maintenance) in accordance with the Federal Aviation Administration FAA AIP NO. 3-36-0054-23 NYSDOT NO. 7902.				
Motion by:	Willer	Vote:		
Second by:	Facteau	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 19 - 2023				
Approving the Lump Sum Consultant Agreement for the Design of the Rehabilitate Terminal Building Roof Project FAA AIP NO> 3-36-0054-_-23 NYSDOT NO. 7902				
Motion by:	Willer	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 20 - 2023				
Approving the Highway Superintendent to spend up to \$100,000.00 for emergency repairs to the sewer line on Highland Road; Monies from the ARPA fund will be used to pay for the project.				
<i>This Resolution was passed in executive session</i>				
Motion by:	Willer	Vote:		
Second by:	Facticeau	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Motion made by Council Member Facticeau to go into Executive Session at 5:46 PM, seconded by Council Member Taraska.

Next Scheduled Meeting: January 19, 2022 at 5:30 PM, Town Hall
Adjournment: The meeting adjourned at 6:48 PM by unanimous consent.

Respectfully submitted by Jeannine B. Miller, Town Clerk