

MINUTES

Massena Town Board Meeting

Date/Time: Tuesday, January 18, 2023 @ 5:30 PM

Location: Massena Town Hall

This meeting was Live Streamed on Zoom..

ATTENDANCE:

MEMBER	PRESENT	ABSENT
Supervisor Susan Bellor	X	
Board Member Francis Carvel	X	
Board Member Patrick Facticeau	X	
Board Member Adrian Taraska	X	
Board Member Debra Willer	X	

ALSO PRESENT:

Jeannine B. Miller Town Clerk, Brenda Mossow Secretary/Bookkeeper, Dylan Casselman Airport and Highway Supervisor, Sean Lynch Deputy Town Clerk, Justice Eric Sharlow, Eric Gustafson Town Attorney, Austyn Allen, IT, Members of the Press, Members of the Public, Joe Savoca, Library Board, Weldon Bogardus, Planning Board Representatives Anthony Young & Marisa Clark from Barton & Loguidice, Don Meissner, Fishing, Linda McQuinn, Grant Writer, Jennifer Stokes, Library Board

The meeting was called to order at 5:30 PM.
The Supervisor led the Pledge of Allegiance.

Public Hearing

Announcements / Notifications

Supervisor Bellor: announced the resignation of Susan Gray from the Massena Library Board and thanked her for her time and service

Presentations / Discussions

Representatives Anthony Young & Marisa Clark from Barton & Loguidice gave an update on the proposed Town of Massena South Racquette Water District Project.
The Board and members of the public that were present were able to ask questions and voice their opinions during the presentation.

Resolution 21 - 2023				
Approving the Minutes from December 21, 2022 & January 3, 2023				
Motion by:	Willer	Vote:		
Second by:	Facteau	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 22 - 2023				
Approving the Town Supervisor to execute a Retainer Agreement for Legal Services with the Town Attorney				
Motion by:	Willer	Vote:		
Second by:	Carvel	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 23 - 2023				
Approving the hiring of Maurice LaRock for Dog Control Officer				
Motion by:	Willer	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 24 - 2023				
Approving the 2023-2024 Contract with the Massena Humane Society Shelter				
Motion by:	Taraska	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 25 - 2023				
Approval to purchase the equipment needed for Dog Control Purposes				
Motion by:	Willer	Vote:		
Second by:	Facteau	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 26 - 2023				
Approving the 2023 Contract with North Country Life Flight				
Motion by:	Facteau	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution# 27 - 2023				
Approving Jennifer Stokes to fill the vacancy on the Massena Library Board				
Motion by:	Facteau	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 28 - 2023				
Approving a payment of \$100.00 to St. Lawrence County Supervisor’s Association				
Motion by:	Facteau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 29 - 2023				
Approving a payment of 24,704.30 for the Massena Airport Office Refresh.				
Motion by:	Facteau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 30 - 2023				
Approving the contract with Leasing 2 for the Highway Department for a 2023 Ford F-250 XL Crew Cab 4x4 Pickup. The payments will be \$11,707.23 for 5 years with the first payment to start 02/15/2024.				
Motion by:	Willer	Vote:		
Second by:	Carvel	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 31 - 2023				
Approval for the Town of Massena Fishing Tournament Marketing Program Project #135,476.				
Motion by:	Taraska	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 32 - 2023				
Approving the agreement to spend Town Highway Funds				
Motion by:	Facteau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 33 - 2023				
Approving the FY 2023 Final Grant Application for Rehabilitate Terminal Roof (Design) BIL Funding. Total cost is \$75,000.00 (\$71,250.00 is Federal and \$1,875.00 is Town and \$1875.00 is State).				
Motion by:	Willer	Vote:		
Second by:	Facteau	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 34 - 2023				
Approving the FY 2023 Pre-Application for Airfield Electrical Improvements (Construction). Total cost is \$1,804,000.00. (\$1,713,800.00 is Federal and \$45,100.00 Is Town and \$45,100.00 is State)				
Motion by:	Facteau	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 35 - 2023				
Approving the FY 2023 Pre-Application Sand Storage Building (Construction)Total cost is \$1,356,000.00. (\$1,288,200.00 is Federal and \$33,900.00 is Town and \$33,900.00 is State).				
Motion by:	Willer	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 36 - 2023				
Approving the FY 2023 Pre-Application Airfield Pavement Marking (Design & Construction) BIL Funding. Total Cost is \$150,000.00. (\$142,500.00 is federal and \$3,750.00 is Town and \$3,750.00 is State.				
Motion by:	Facteau	Vote:		
Second by:	Carvel	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 37 - 2023				
<p>January 18, 2023 BUDGET & CASH TRANSFERS AND AMENDMENTS CASH TRANSFER: TRANSFER \$1,200.00 from NBT Bank A/C#****8489 Town of Massena – General Fund to NBT Bank A/C#****9869 – Brian Chase TRANSFER \$1,000.00 from NBT Bank A/C#****8489 Town of Massena -General Fund to NBT Bank A/C#****8599-Pamela Catanzarite TRANSFER \$1,000.00 from NBT Bank A/C#****8489 Town of Massena – General Fund to NBT Bank A/C#****2709-James Debien TRANSFER \$1,000.00 from NBT Bank A/C#****8489 Town of Massena-General Fund to NBT Bank A/C#****3386-Frank Diagostino TRANSFER \$1,000.00 from NBT Bank A/C#****8489 Town of Massena-General Fund to NBT Bank A/C#****9850-Thomas Gabor TRANSFER \$1,000.00 from NBT Bank A/C#****8489 Town of Massena-General Fund to NBT Bank A/C#****5607-Timothy Germano TRANSFER \$1,300.00 from NBT Bank A/C#****8489 Town of Massena-General Fund to NBT Bank A/C#****1149-Jeffrey Kearns TRANSFER \$1,000.00 from NBT Bank A/C#****8489 Town of Massena-General Fund to NBT Bank A/C#****9842-Donald Labaff TRANSFER \$1,000.00 from NBT Bank A/C#****8489 Town of Massena –General Fund to NBT Bank A/C#****2081 – Richard LaChance TRANSFER \$1,000.00 from NBT Bank A/C#****8489 Town of Massena-General Fund to NBT Bank A/C#****7891-Dale Peets Jr. (These transfers will allow for a portion of the Town’s share of insurance deductibles deposited as needed.) TRANSFER \$13,841.37 from NBT Bank A/C#****1100 Town of Massena – East Massena Consolidate Water District – Water Main Replacement Project to Town of Massena General Fund to NBT Bank A/C#****8489 Town of Massena General Fund. (This transfer will reimburse the General Fund for C&S Companies.)</p>				
Motion by:	Willer	Vote:		
Second by:	Facteau	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution		38	-		2023
January 19, 2022					
<u>WARRANT #1A</u>					
<u>2022 INVOICES</u>					
FUND	DESCRIPTION				AMOUNT
A	GENERAL				\$120,161.21
B	GENERAL OUTSIDE				688.96
DA	HIGHWAY				78,284.81
DB	HIGHWAY OUTSIDE				48.98
HNO	N. RACQUETTE WATERLINE REPLACEMENT				13,841.37
L	LIBRARY				771.63
SWA	E MASSENA CONSOLIDATED WATER DISTRICT				1,326.18
				TOTAL	\$215,123.14
	WARRANT #1A CHECK #S 50794-50837				\$213,796.96
	MANUAL CHECKS				1,326.18
				TOTAL	\$215,123.14
<u>WARRANT #1B</u>					
<u>2023 INVOICES</u>					
FUND	DESCRIPTION				AMOUNT
A	GENERAL				\$545,616.44
B	GENERAL OUTSIDE				56,324.41
DA	HIGHWAY				92,354.53
DB	HIGHWAY OUTSIDE				27,725.82
HAC	DEPT OF PUBLIC WORKS				11,414.26
HDB	RUNWAY 5-23 REHABILITATION (CONST)				1,983.16
HEI	AIRFIELD ELECTRICAL IMPROVEMENTS-DESIGN				6,000.00
L	LIBRARY				51,467.87
SF	FIRE PROTECTION DISTRICT				100,938.90
SSM	SOUTH MAIN STREET SEWER				116.61
SWA	E MASSENA CONSOLIDATED WATER DISTRICT				1,161.00
				TOTAL	\$895,103.00
	WARRANT #1B CHECK #S 50838-50883				\$870,114.95
	DIRECT PAY (ACH)				\$5,590.63
	MANUAL CHECKS				\$19,397.42
				TOTAL	\$895,103.00
Motion by:	Willer	Vote:			
Second by:	Facteau	Aye	Nay	Abstain	Absent
	Susan Bellor	X			
	Francis Carvel	X			
	Patrick Facteau	X			
	Adrian Taraska	X			
	Debra Willer	X			
Motion is Carried.					

Resolution		39	-		2023
Approval from the Board to accept the settlement with BOCES					

<i>This was passed after the Board returned from executive session</i>					
Motion by:	Facteau	Vote:			
Second by:	Carvel	Aye	Nay	Abstain	Absent
	Susan Bellor	X			
	Francis Carvel	X			
	Patrick Facteau	X			
	Adrian Taraska	X			
	Debra Willer	X			
Motion is Carried.					

Reports Submitted by Deb Willer

Massena Public Library board of trustees met on January 10, 2023. Officers were elected: Joe Savoca as President, Marie Kirwan as Vice President, Patty Ryan as Secretary and Linda McDonald as Treasurer. At least 3 applications have been received for the vacant part-time clerk position. Library Director Elaine Dunne will schedule interviews; Linda and Marie volunteered to assist her. Elaine noted that the Library will need a new color printer. Options discussed included leasing a unit or asking the Friends of the Library for financial assistance; cost is projected to be less than \$500 for purchase. Library visits continue to increase; the special programs are well attended. The board discussed ideas for future programs as well as increasing media exposure to promote their services. Fundraising ideas were discussed. For details on our Library, the community is encouraged to visit their website and their Facebook page. Minutes of the library board meetings are available on the Massena.US website. The next meeting of the board will be February 14th at 4:15pm.

Deb Willer

Reports Submitted by Dylan Cassleman

Massena Town Board meeting January 18, 2023 **Highway Department** Continue working with NYPA on issues with modernization project that involves town roads On 12/30/22 we had 700 feet of sewer line on highland road collapse currently Tj Fiacco still working on the line 1/9 Kubricky and sons resumed waterline replacement after receiving NYPA right of way permits, still waiting for NYSDOT right of way permits Preformed maintenance and repairs on plow trucks after each weather event **Plowing** Plowed 14 times Monday 12/19 Thursday 12/22 Friday 12/23 Saturday 12/24 Sunday 12/25 Monday 12/26 Tuesday 12/27 Wednesday 12/28 Wednesday 1/4 Thursday 1/5 Friday 1/6 Monday 1/9 Thursday 1/12 Friday 1/13 Equipment Repairs Highway: #49 replaced 4 hydraulic lines #51 repaired front plow frame after sliding in the ditch on Leslie Rd in 12/24/22 storm

Massena Airport Boutique Air numbers for December 2022 Enplaned 468, Deplaned 432, Total 900, landings 164. Cancelled for weather 22, Cancelled other 0, Total cancelled flights 22 for December 2022. Finished GSA refresh Taxiway A east end lights are still out Preformed maintenance and repairs on plow trucks after each weather event #A55 is at 5th wheel diesel in Malone for repairs New loader mounted snowblower was fixed (problem was shutting itself down due to pinched fuel lines)

Massena Library No new issues

Massena Museum The roof was building with ice spoke with the contractor and got it resolved

Massena Town Hall Austyn worked together with train to get the humidifiers on Also scheduled a boiler inspection due to Hartford Steam Boiler missed our internal inspection in the fall of 2022

Sue's Committee Reports January 2023 Since the last report on Dec. 21st The Chamber of Commerce Board will meet tomorrow Jan. 19th. The Ethics Board will meet again on January 30th.

Motion made by Council Member Facteau to go into Executive Session at 6:29 PM, seconded by Council Member Carvel.

Next Scheduled Meeting: February1, 2023 at 5:30 PM, Town Hall
Adjournment: The meeting adjourned at 7:33 PM by unanimous consent.

Respectfully submitted by Jeannine B. Miller, Town Clerk