

MINUTES

Massena Town Board Meeting

Date/Time: Wednesday, April 19, 2023 @ 5:30 PM

Location: Massena Town Hall

This meeting was Live Streamed on Zoom..

ATTENDANCE:

MEMBER	PRESENT	ABSENT
Supervisor Susan Bellor	X	
Board Member Francis Carvel	X	
Board Member Patrick Facteau	X	
Board Member Adrian Taraska	X	
Board Member Debra Willer	X	

ALSO PRESENT:

Jeannine B. Miller Town Clerk, Brenda Mossow Secretary/Bookkeeper, Dylan Casselman Airport and Highway Supervisor, Eric Gustafson Town Attorney, Sean Lynch Deputy Town Clerk, Austyn Allen IT, Members of the Press, Members of the Public, Joe Savoca, Library Board, Weldon Bogardus, Planning Board , Don Meissner, Fishing, Linda McQuinn, Grant Writer, Jason Hendricks, H3 Designs, Ben Dixon, Chamber of Commerce, Sean O'Brien, Under Sheriff

The meeting was called to order at 5:30 PM.
The Supervisor led the Pledge of Allegiance.

Public Hearing

Announcements / Notifications

Supervisor Bellor: Congratulated the Massena Hospital Auxiliary for 70 years of dedication. The Massena Museum held a celebration to thank them.

Presentations / Discussions

Under Sheriff Sean O'Brien spoke during the meeting and gave us a brief history of his qualifications and background. He will be on the ballot in June. He is running for Sheriff for St. Lawrence County.

The need to update and amend the current policies regarding our Dog Control was discussed. Our Town Attorney advised us that we will have to schedule a Public Hearing for May 17, 2023.

Resolution 79 - 2023				
Approving a Public Hearing for May 17, 2023 in The Massena Town Hall Room 30 at 5:30 PM to discuss amendments to the Town Dog Control Policy				
Motion by:	Willer	Vote:		
Second by:	Facteau	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 80 - 2023				
Approval of minutes from March 15, 2023				
Motion by:	Taraska	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 81 - 2023				
Approval for the Town Supervisor to sign Article 29 Teamsters Local 687 (Hours of work).				
Motion by:	Willer	Vote:		
Second by:	Carvel	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 82 - 2023				
Approval to sell property subject to Permissive Referendum				
Motion by:	Facteau	Vote:		
Second by:	Carvel	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 83 - 2023				
Approval to formally accept and file the April 2023 Map and reports for the South Raquette Water District Project				
Motion by:	Facteau	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 84 - 2023				
Approval to schedule a Public Hearing for May 17, 2023 at 5:30 PM in Room 30 in the Massena Town Hall. The Public Hearing is for the South Raquette Water District Formation Project.				
Motion by:	Willer	Vote:		
Second by:	Facteau	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 85 - 2023				
Approval to advertise for Spring Clean-up for the Highway Department				
Motion by:	Taraska	Vote:		
Second by:	Facteau	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 86 - 2023				
Approval to bid out older Surplus Equipment from the Highway Department				
Motion by:	Facteau	Vote:		
Second by:	Carvel	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 87 - 2023				
Approval to split the cost of new flooring with the Village in the Senior Citizens Office at the Community Center				
Motion by:	Willer	Vote:		
Second by:	Carvel	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution# 88 - 2023				
Approval to award the Contract for the Massena International Airport Airfield Electrical Improvements FAA AIP Project No. 3-36-0054-97-22 (D) NYSDOT Project No. 7902-----(D) to Baseline King corp.				
Motion by:	Willer	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 89 - 2023				
Approval to advertise for Summer help for the Highway and Airport				
Motion by:	Facteau	Vote:		
Second by:	Carvel	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 90 - 2023				
Approve payment to Kaufman trailers Group, LLC in the amount of \$21,440.00 (Trailer Item #FAP-22.5K-25D)				
Motion by:	Facteau	Vote:		
Second by:	Carvel	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 91 - 2023				
Approval for the Town Supervisor to sign the Maintenance Service Renewal with Schindler Elevator for the time period of May 1, 2023 through April 30, 2033.				
Motion by:	Facteau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 92 - 2023				
Approval for the Town Supervisor to sign the Battery Replacement for Emergency Light with Schindler Elevator				
Motion by:	Facteau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 93 - 2023				
Authorizing the Town Supervisor to sign the FMN Creative Consultant Agreement for the upcoming work for the Town of Massena as per the Market NY Grant				
Motion by:	Facteau	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 94 - 2023				
Approval to hire Alexander Marolf for the Part Time position of Youth Services Library Assistant, for 30 hours per week at \$18.07 per hour				
Motion by:	Willer	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 95 - 2023				
Approval for the Town Supervisor to sign the Final Application for Airfield Electrical Improvements with C&S. Proposed Project from 10/01/2023 – 12/31/2025. Federal Share \$950,928.00, Applicant Share \$25,025.00, State Share \$25,025.00 for a Total of \$1,000,977.00				
Motion by:	Willer	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 96 - 2023		
<u>2023 INVOICES Warrant #4</u>		
	<u>WARRANT #4</u>	
	<u>2023 INVOICES</u>	
FUND	DESCRIPTION	AMOUNT
A	GENERAL	\$414,995.71
B	GENERAL OUTSIDE	130,966.91
DA	HIGHWAY	73,605.62
DB	HIGHWAY OUTSIDE	4,060.55
HAC	TERMINAL APRON REHAB (CONST)	2,619.42
HAE	PURCHASE ARFF TESTNG EQUIPMENT	23,247.76
HDB	RUNWAY 5-23 REHAB (CONST)	7,304.20
HEI	AIRFIELD ELECTRICAL IMPROVEMENTS (DESIGN)	30,000.00
HFM	FISHING TOURNAMENT MKTS PROGRAM (2023)	8,945.15
HNO	N. RACQUETTE WATERLINE REPLACEMENT	8,000.00
HPC	DEPT OF PUBLIC SERVICE	3,434.75
L	LIBRARY	28,517.70
SSH	HIGHLAND BUCKTOWN SEWER	11,177.42
SSM	SOUTH MAIN STREET SEWER	2,482.04
SWA	E. MASSENA CONSOLIDATED WATER DISTRICT	18,286.97
TOTAL		\$767,644.20
	WARRANT #4 CHECK #S 51125 - 51208	\$688,171.99
	DIRECT PAY (ACH)	500.00
	MANUAL CHECKS	\$78,972.21
	TOTAL	\$767,644.20

Motion by: Taraska	Vote:			
Second by:Carvel	Aye	Nay	Abstain	Absent
Susan Bellor	X			
Francis Carvel	X			
Patrick Facteau	X			
Adrian Taraska	X			
Debra Willer	X			
Motion is Carried.				

Resolution	97	-	2023		
BUDGET & CASH TRANSFERS AND AMENDMENTS					
<p>CASH TRANSFER: TRANSFER \$1,000.00 from NBT Bank A/C#****8489 Town of Massena – General Fund to NBT Bank A/C#****9869 – Brian Chase <i>(This transfer will allow for a portion of the Town’s share of insurance deductibles to be deposited as needed.)</i> TRANSFER \$100,000 from MBIA/CLASS A/C#****0026 American Rescue Plan Act (ARPA) to MBIA/CLASS A/C#****0001 to Town of Massena – General Fund A/C#****8489 at NBT Bank <i>(This transfer will partially cover the cost of the emergency sewer repairs for Highland Bucktown Sewer that were completed in January 2023.)</i> TRANSFER \$8,000.00 from NBT A/C#****1100 Town of Massena – East Massena Consolidate Water District – Water Main Replacement Project to Town of Massena General Fund at NBT Bank A/C#****8489. <i>(This transfer will reimburse the General Fund for Tisdell Associates (\$8,000.00).)</i> TRANSFER \$21,983.83 from A.1990.000 Contingent Account to A/C# A.1990.000.9980 Clearing Account. <i>(This transfer will cover the over-run in this general ledger account.)</i>TRANSFER \$28,500.00 from Town of Massena Supervisor Office A/C#****0120 to Town of Massena Airfield Electrical Improvements (Design) A/C#****9615 at Community Bank. (HEI Fund)<i>(This transfer is for FAA#5)</i> TRANSFER \$2,619.42 from the Town of Massena Supervisor Office A/C#****0120 to Town of Massena Terminal Apron Rehabilitation (Const) A/C#****3733 at Community Bank (HAC Fund) <i>(This transfer is for FAA#14)</i> TRANSFER \$6,938.99 from the Town of Massena Supervisor Office A/C#****0120 to Town of Massena Runway 5-23 Rehabilitation (Const) A/C#****7999 at Community Bank. (HDB Fund) <i>(This transfer is for FAA#3)</i> TRANSFER \$20,922.30 from the Town of Massena Supervisor Office A/C#****0120 to Town of Massena Purchase ARFF Testing Equipment A/C#****9631 at Community Bank (HAE Fund) <i>(This transfer is for FAA#1)</i> REQUEST PERMISSION TO: OPEN A NEW CHECKING ACCOUNT at Community Bank A/C#****1066 “Airfield Electrical Improvements (Const) at the airport. CREATE A DUE TO/DUE FROM REQUEST PERMISSION to create Due to/Due from entry as follows: From the General A Fund \$2,325.46 to HAE Fund – Purchase ARFF Testing Equipment .To cover the cost of an invoice due to be paid back when Federal Funds are received.</p>					
Motion by:	Taraska	Vote:			
Second by:	Carvel	Aye	Nay	Abstain	Absent
	Susan Bellor	X			
	Francis Carvel	X			
	Patrick Facteau	X			
	Adrian Taraska	X			
	Debra Willer	X			
Motion is Carried.					

Report Submitted by Dylan Cassleman April 19, 2023

Highway Department Continue working with NYPA on issues with modernization project that involves town roads. Kubricky and Sons are continuing to work on East Massena Waterline, all pipes have been installed. Currently are working on restoration. Started taking plow equipment off and getting ready for summer. Cutting trees and chipping brush that had fallen in our winter ice storms. Patched holes on the North Raquette (x3) Attended MSHA training on April 5th. **Plowing** Plowed 4 times. Tuesday 3/14 Wednesday 3/15 Saturday 3/25 Wednesday 3/29 Equipment Repairs Highway: #50 replaced the air valve controlling air horn. #51 replaced front spring U bolts. #51 replaced rear electrical box. #51 replaced the side tilt hydraulic line. **Massena Airport** Boutique Air numbers for March 2023 541 Enplaned, 527 Deplaned, 1,068 Total, 182 landings. 4 Cancelled for weather, 0 Cancelled other, 4 Total cancelled flights for March 2023. The Runway 5/23 rehab project is due to start work on June 5th continuing through October 3rd. The airport will be shut down from July 5th to July 26th. Taxiway A east end lights are still out. Fixing plow damage from the winter. Cleared fence line of trees from winter ice storms. Servicing mowing equipment

Massena Library Had external boiler inspection on 3/21 No new issues **Massena Museum** No new issues **Massena Town Hall** Had internal boiler inspection on 4/12 No new issues

Report Submitted by Deb Willer

The trustees received 4 applications for the part-time library assistant for the children’s library; 2 candidates will be interviewed April 12 and 14 and the trustees then hope to make their decision. The recently hired library clerk is in training and will be taking the Civil Service exam. The replacement for the full time adult services library assistant is also training 1-2 hours per day. The trustees are also continuing to search for a new library director. The application deadline was extended to April 15th and then interviews will begin; the plan is to have someone in place 2-3 weeks prior to Elaine retiring. Elaine is preparing a list of her daily/weekly/monthly duties. A number of events will be held during National Library Week (April 24-29) and National Library Giving Day on April 25; please refer to the library’s web page and/or newsletter for details. In addition to sponsoring several events, the Friends of the Library is progressing with their process to become a 501c3; they hope to have it completed by the end of June. The next meeting of the board will be May 9, 2023 at 4:15pm.

Reports Submitted by Sue Bellor

1. The Chamber of Commerce Board met on April 20th.
2. The Ethics Board will meet on May 22nd

MED notes submitted by Pat Facticeau, Pat was on ZOOM due to illness and the Audio did not work correctly.

Motion made by Council Member Facticeau to go into Executive Session at 6:27 PM, seconded by Council Member Carvel. Returned to Public Session at 7:35 PM.

Next Scheduled Meeting: Regular Meeting & Public Hearing May 17, 2023 at 5:30 PM, Town Hall
Adjournment: The meeting adjourned at 7:35 PM by unanimous consent.

Respectfully submitted by Jeannine B. Miller, Town Clerk